

Diocese of Alexandria • Catholic Schools Office

Assistant Principal Job Opening

2018-2019 School Year

Our Lady of Prompt Succor School, Alexandria, Louisiana

Our Lady of Prompt Succor School seeks an Assistant Principal to assist the Principal in the leadership, coordination, supervision and management of a Catholic school serving 475 students in grades Pre-School 3 through 6. The candidate must be committed to strengthening the strong traditions of a parochial school entering its 70th year. This person must also have the ability to maintain an effective working relationship with the pastor, principal, faculty, staff, students, and parent community.

Applicants must meet the following criteria:

- Practicing Catholic
- Master's Degree, preferably in Educational Leadership
- Minimum of 5 years' experience in education
- Credentials meeting Non-Public School Certification for State of Louisiana
- Preference of Catholic Education
- Availability on or before July 30, 2018

Inquiries and applications may be sent to:

Our Lady of Prompt Succor School

Mrs. Jo Tassin, Principal

420 21st Street

Alexandria, Louisiana 71301

Deadline for Application Packet: April 15, 2018

The schools of the Diocese of Alexandria admit students of any race, color, national and ethnic origin to all rights, privileges, programs, and activities generally accorded or made available to students at its schools. They do not discriminate on the basis of race, color, national and ethnic origin in administration of educational policies, admissions policies, scholarship and loan programs, and athletic and other school administered programs.